



SELECT BOARD MEETING SUMMARY - FY23
(12 months beginning July 1, 2022, and ending June 30, 2023)

Note: In addition to agenda items, typical regular Select Board meetings include opening/closing statements by Board members, the opportunity for members of the public to make statements (3-minute limit) and a Town Manager's report.

July 11, 2022

- Administrative:
 - Listened to 5 public comments, 3 related to pickleball, 1 related to monkeypox and concern about a pending health crisis and 1 related to an accident on Commercial Street and general concern about scooters/bikes/motorized devices heading against traffic on the street.
 - Interviewed two candidates for two alternate openings on the Licensing Board.
 - Listened to the Town Manager's report on various administrative matters.
 - Discussed town wide, Select Board and Town Manager draft goals for 2023. Further revisions expected and to be reviewed again at a future meeting.
 - Discussed topics to discuss at a pending housing workshop.
 - Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items: approved 12 routine items including 1 parade permit request, a small disbursement from a trust fund, the appointment or reappointment of 11 registered voters/citizens to town boards an extension of 3 economic development permits and an amendment to regulations for use of Town Hall regarding parking availability. Oddly, 1 applicant for a town board withdrew their name because they decided to move out of town between the time they applied and the date of this meeting.
 - Approved 4-0 (Bobby absent) 2 appointments to the alternate role on the Licensing Board.
 - In a positive development for part-timers, Select members agreed during a discussion on Housing to remove a goal that stated: "consider increasing the percentage of the year-round residential tax exemption."
 - Approved 4-0 (Bobby absent) minutes as printed for June 27, 2022, and June 28, 2022.

July 25, 2022

- Administrative:
 - Listened to 21 public comments, all related to pickleball.
 - Interviewed one candidate for an alternate opening on the Planning Board and for a regular member role on the Community Preservation Committee.
 - Listened to the Town Manager's report on various administrative matters.
 - Discussed town wide, Select Board and Town Manager draft goals for 2023. Further revisions expected and to be reviewed again at a future meeting.
 - Listened to a status report related to the Sewer Expansion proposal for the Special Town Meeting planned for October.

- Discussed an update related to DPW efforts to adhere to town ordinances meant to keep the public way free of obstructions.
- Discussed the timeline related to the Special Town Meeting planned for October.
- Listened to a status report related to fencing around the Old Reliable building.
- Discussed the evaluation of the Secretary to the Select Board, the job description for this role and the salary associated with the role.
- Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items: approved 11 routine items including 1 small disbursement from a trust fund, the appointment or reappointment of 5 registered voters/citizens to town boards, 3 matters dealing with the pending fall primary election, a change to the union compensation schedule (due to the recent adoption of new compensation ranges) and a contract with a vendor related to planning work for the new Cannery Wharf Park.
 - Approved 4-0 (Bobby absent) 1 appointment to an alternate role on the Planning Board and Licensing Board and 1 regular member to the Community Preservation Committee.
 - In a positive development for part-timers, Select members agreed during a discussion on
 - Approved 4-0 (Bobby absent) minutes for the July 11, 2022, 6pm meeting, with changes so noted.

August 8, 2022

- Administrative:
 - Listened to 4 public comments, 3 related to a project on Nelson Avenue and an editorial written by the Town Manager regarding objections by neighbors to the project and 1 related to pickleball.
 - An intended interviewed of candidates for an opening on the Pier Corp did not happen because one applicant did not show up.
 - Listened to the Town Manager's report on various administrative matters, including the need for a better fence at the Old Reliable site.
 - Discussed the current draft of the Town Manager's goals for FY23.
 - Discussed the current draft of townwide goals for FY23.
 - Discussed the dates and topics for a pending Housing Workshop.
 - Discussed the role of the Secretary to the Select Board and a potential job title change that would require a vote at a Town Meeting.
 - Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items: approved 6 routine items including 1 small disbursement from a trust fund, established early voting dates for the August primary, appointed Daniel Riviello as Assistant Town Manager (who officially starts on September 6), appointed or reappointed 2 registered voters/citizens to town boards and approved a \$250,000 contract for consulting and engineering services for the next phase of Cannery Wharf Park on the east end.
 - Approved 3-0 (Bobby and Louise absent) the reappointment of a regular member to the Pier Corp.
 - Approved 3-0 (Bobby and Louise absent) a motion to erect a chain link fence at 227R Commercial (the Old Reliable property).
 - Approved 3-0 (Bobby and Louise absent) minutes for the July 25, 2022, 6pm meeting, as written.

August 17, 2022

- Administrative:
 - Special joint meeting with the Select Board and the Board of Health to discuss the vacuum system failure.
 - Members of the two boards listened to DPW Director Jim Vincent and Consultant John Goodrich explained:
 - The cause of the failure.
 - The modernization contracts that have already been awarded to address the aging system. The April 2022 Town Meeting previously approved \$2.2 million for this purpose. This incident has revised thinking on when the next \$2.2 million should be spent and instead of waiting 5 years, DPW recommends accelerating consideration/approval to the Fall 2022 Town Meeting.
 - The changes needed in the Emergency Response Plan with much of this being new tools to be installed in the vacuum system in the coming year as the summer tourist season ends and funds are approved at Town Meeting.
 - Specific steps that will be taken to upgrade the vacuum system, why this system was selected 20+ years ago and why replacement of the vacuum portion of the system is not a viable option.
 - Members discussed possible opportunities for financial assistance for businesses and residents whose properties were adversely impacted by the sewer emergency.
- Action:
 - The Board of Health and the Select Board formally voted to retroactively affirm the August 11, 2022, emergency vote to declare a Sewer Emergency for the town.

August 23, 2022

- Administrative:
 - Listened to 4 public comments, 3 from part-time owners thanking the DPW and their contractors for promptly addressing the vacuum sewer crisis and further advocating for expansion of the gravity sewer to the remainder of the town.
 - Held a public hearing (that turned out to technically not be a public hearing because they did not permit public comments) to discuss how/whether available statutory exemptions should be applied for FY23 property tax bills. The town's Assessor and the Board of Assessors recommended the Select Board maintain the 25% exemption rate which would provide a \$226,284 reduction in taxable valuation for eligible property owners. The lost tax revenue resulting from the reduction in taxable valuation would be offset by an increase in the property tax assessed on part-time owners.
 - Listened to the Town Manager's report on various administrative matters.
 - Reviewed a revised tourism grant application form.
 - Reviewed the latest iteration of the communications plan for the sewer expansion proposal with DPW Director Jim Vincent and Consultant John Goodrich.
 - Select Board members made opening and closing comments. The Select Chair used his time to encourage voters to listen to the rationale for expanding the sewer system, particularly the benefit to the town if they act now and receive grant funding. Acting now, he said, would protect the harbor and the health of the community.
- Action:
 - Consent Agenda items: approved a parade permit, a 5-year extension of a contract with the Mayflower Trolley, receipt of a golf cart to benefit various Ptown departments and a contract with a vendor to cover the costs of disposal of recycling materials.

- Approved 4-0 (Bobby absent) the renewal of the RTE at the 25% rate for FY23.
- Approved 4-0 (Bobby absent) a revised tourism grant application form.
- Approved 4-0 (Bobby absent) minutes for the August 8, 2022, 6pm meeting, as written.

September 12, 2022

- Administrative:
 - No public comments.
 - Listened to the Town Manager's report on various administrative matters.
 - Held a joint meeting with the Water and Sewer Board and the Board of Health to discuss the latest updates and communications strategy for the proposed sewer expansion scheduled for a vote at the fall Town Meeting. The presentation was led by DPW Director Jim Vincent and Consultant John Goodrich.
 - Reviewed current drafts of 6 Town Meeting warrant articles. The 2 articles that link to funding will require a 2/3 affirmative vote. Articles are still be reviewed/tweaked by town counsel.
 - Discussed/finalized an agenda for a Housing Workshop to be held on October 3, 2022.
 - Reviewed the form to be used for the Town Manager at his next evaluation.
 - Reviewed the current draft of townwide goals for FY23.
 - Discussed the potential expansion of mental health funding and services.
 - Discussed the possible adoption of a resolution, ultimately withdrawn by the sponsor that would have directed certain town committees to support housing expansion efforts.
 - Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items: approved a loan subordination at a rental housing project, proclaimed Council on Aging Day and Suicide Prevention Month, approved a modest disbursement from a Historical Commission fund, sent a letter seeking reconsideration of a state regulation that would limit ferry service between May 15-May 30 of each year and approved the expenditure of nearly \$1.8 million in Land Bank funds to purchase 6 parcels for Open Space on the far east end of Commercial Street.
 - Approved 4-0 (Bobby absent) a recommendation to the Planning Board to alter the layout of Route 6 as a preliminary step to the sewer expansion vote.
 - Approved 4-0 (Bobby absent) the delay of the LCP review until the Spring Town Meeting.
 - Approved 4-0 (Bobby absent) townwide goals for FY23, with edits. Directed Town Staff to distribute the goals to all town committees with the hope this will help align committees with the broader set of town goals.
 - Approved 4-0 (Bobby absent) minutes for the August 11, 2022, 6pm, August 17, 2022 (6pm) and August 22 (6pm) meetings, as written.
 - Entered executive session at the end of the meeting.

September 26, 2022

- Administrative:
 - Listened to 1 public statement regarding a consent agenda item.
 - Held a public hearing regarding a curb cut on Route 6 related to the new Police Station
 - Listened to the Town Manager's report on various administrative matters.
 - Held a joint meeting with the Water and Sewer Board and the Board of Health to discuss a proposed \$169k contract with Environmental Partners Group to review the vacuum sewer system, current interventions/review of the vacuum sewer system, feedback from the 2nd public forum and plans for a 3rd forum, the materials to support the proposed sewer

expansion scheduled for a vote at the November 9 Town Meeting and final Town Meeting Articles related to the sewer expansion. The presentation was led by DPW Director Jim Vincent and Consultant John Goodrich.

- Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items: approved a plan to alter the layout of Route 6 (links to sewer plan), early voting hours/days for November 8, 2022, general election, September 20, 2022, as Deborah Grabler Day, Acceptance of 668R Commercial Street for Conservation and Open Space, Appointment of Dan Riviello as representative to Cape Cod Regional Transit Authority, Appointment of an alternate and a regular member to the Economic Development Committee
 - Approved 4-0 (Bobby absent) a curb cut on Route 6 for the new Police Station.
 - Approved 4-0 (Bobby absent) a \$169k contract with Environmental Partners group to review the vacuum sewer system
 - Approved 4-0 (Bobby absent) minutes for the September 12, 2022, 6pm meeting with changes so noted.

October 03, 2022

- Administrative:
 - This meeting was a Housing Workshop consisting of members of the Select Board, the Community Housing Authority and the Year-round Market Rate Rental Housing Trust.
 - The goal of the meeting was to bring a common understanding to all members of housing initiatives to-date, pending actions and potential proposals that could eventually be converted to Town Warrant Articles for the 2023 spring Annual Town Meeting.
- Action:
 - Agreed to meet again in December with the intent of developing housing Articles for the 2023 Spring Annual Town Meeting.

October 07, 2022

- Administrative:
 - Meeting held solely to open/close the Warrant for the November 9, 2022, Town Meeting
- Action:
 - Approved 4-0-0 (Bobby absent) a motion to Open the Town Warrant
 - Approved 4-0-0 (Bobby absent) a motion to insert Articles 1-8 into the November 9, 2022, Special Town Meeting Warrant
 - Approved 4-0-0 (Bobby absent) a motion to close the Warrant for the November 9, 2022, Special Town Meeting
 - Approved 4-0-0 (Bobby absent) a motion to permit printing/posting of the Warrant for the November 9, 2022, Special Town Meeting

October 11, 2022

- Administrative:
 - Listened to 3 public statements, all related to the Housing Workshop held in the prior week.
 - Held 4 public hearings:
 - A joint meeting with the Finance Committee regarding Town Meeting Articles related to the proposed expansion of the sewer system.
 - A pole hearing related to 50 West Vine

- An Economic Development Permit request for additional sewer gallons for employee housing at the Tennis Club
 - An Economic Development Permit request for additional gallons to add 2 additional bedrooms at the Mercury Hotel
 - Listened to the Town Manager’s report on various administrative matters.
 - Discussed 3 topics with DPW staff and consultants:
 - Sewer expansion update and pending public forum
 - Off season trash can placement and missing lids
 - Sidewalk replacement material
 - Discussed follow-up items from the prior week’s Housing Workshop.
 - Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items: approved shell fishing on select Fridays and Sundays in a specified area near the Ptown breakwater through March 2023, approved a parade permit for the Turkey Trot on November 24, accepted a \$149,000 grant to design and permit a dune enhancement project at the beat at Ryder and Gosnold Streets and accepted a grant for \$546k to continue a multi-phase project seeking to create a regional approach to shoreline management.
 - Approved 4-0-0 (Bobby absent) a pole installation and underground conduit for 50 West Vine Street.
 - Approved 4-0-0 (Bobby absent) a continuance of the Economic Development Permit request for additional sewer gallons for the Tennis Club for employee housing until the October 24, 2022, Select Board meeting.
 - Voted 2-2-0 (Bobby absent) to approve additional sewer gallons to allow the Mercury Hotel to add 2 additional guest rooms. As it was a tie vote, the project cannot go forward at this time.
 - Approved 4-0-0 (Bobby absent) a resolution directing DPW to provide weekend trash pickup during the offseason (70 trashcans and 16 recycle bins).
 - Approved 4-0-0 (Bobby absent) a motion that DPW cannot use asphalt for future sidewalk replacements/upgrades.
 - Approved 4-0-0 (Bobby absent) minutes for the September 26, 2022, 6pm meeting with changes so noted.
 - Approved 4-0-0 (Bobby absent) a motion to enter Executive Session to discuss litigation matters.

October 24, 2022

- Administrative:
 - Held a joint meeting with the Truro Select Board to discuss water needs of both towns.
 - Listened to 2 public statements regarding the sewer expansion Article pending for Town Meeting and concerns about grinder pumps and location of the treatment plant.
 - Interviewed 2 candidates for an alternate role on the Recreation Commission
 - Held 2 public hearings:
 - To hear comments on the Town Meeting Warrant Articles
 - No public comments made
 - Economic Development permit seeking 253 additional gallons per day from the Ptown Tennis Club to add two employee housing units.
 - No public comments made
 - Listened to the Town Manager’s report on various administrative matters.

- Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items approved/authorized:
 - Resale of an affordable housing unit,
 - Declaration of Thursday, November 10, 2022, as a special recognition day for 3 town citizens,
 - Transfer of funds from a trust fund for scholarship disbursements,
 - Ability of Chair to sign documents related to a USDA loan/grant.
 - Approved 5-0-0 the following Special Town Meeting Warrant Articles:
 - Article 1 (lead line inventory),
 - Article 2 (open space land acquisition for \$1,750,000),
 - article 3 (borrowing for an additional \$2.2 million for sewer modernization project, funded by Cape and Islands Fund),
 - Article 4 (repeal of legislation authorizing a “checkerboard” sewer district,
 - Article 6 (alteration of Route 6 to allow for sewer expansion) and 7 (use of Motta Field for wastewater disposal)
 - Approved 4-1-0 (Abramson against) Article 5 (authorization of up to \$75 million in borrowing to fund sewer expansion)
 - Approved 5-0-0 a reserve recommendation on Article 8 (zoning changes)
 - Approved 5-0-0 minutes for the October 3, 2022, 6pm meeting and October 7, 2022, 6pm meeting as printed and October 11, 2022, 6p meeting with changes so noted.

November 14, 2022

- Administrative:
 - There were no public statements
 - Interviewed candidates for 2 town boards/committees.
 - Held a Public Hearing to listen to an Economic Development Permit application seeking 378 additional gallons per day of Title 5 flow to open a barbershop.
 - Listened to the Town Manager’s report on various administrative matters.
 - Held a joint meeting with the Pier Corp.
 - Discussed preliminary conclusions from a joint meeting with the Truro Select Board at the prior meeting.
 - Discussed an RFP to look at housing options for the current site of the Police Station that could be utilized for up to 36 units in a 4-story structure.
 - Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items approved/authorized:
 - Transfer of funds from trust funds to pay for scholarships,
 - Sale of a surplus vehicle,
 - Acceptance of a \$750,000 grant to support the Cannery Wharf final design and construction,
 - Acceptance of a \$40,000 state grant to support equity reviews of policies, practices and services,
 - Acceptance of a \$40,000 state grant to assess regionalizing certain services with Eastham, Truro and Wellfleet,
 - A parade permit,
 - A proclamation making December 11 Senior Citizens Day.

- Approved 4-0-1 (Bobby absent) the appointment of Arlene Weston as a regular member of the Affordable Housing Trust.
- Approved 4-0-1 (Bobby absent) Meghan Amorese as an alternate to the Recreation Committee.
- Approved 4-0-1 (Bobby absent) minutes for the October 24, 2022, 6pm meeting with changes so noted.

December 12, 2022

- Administrative:
 - No public statements
 - Interviewed 2 candidate for a regular member role on the Visitor Services Board.
 - Interviewed 1 candidate for a regular member role the Board of Health as the 2nd applicant had technical problems and could not be interviewed.
 - Interviewed 1 candidate for a regular member role on the Zoning Board of Appeals.
 - Held 2 public hearings regarding Eversource requests to install 2 polls:
 - No public comments were made regarding either application
 - Listened to the Town Manager’s report on various administrative matters.
 - Listened to a presentation regarding various coastal resiliency and climate grants.
 - Listened to the Visitor Services Board request for funding for FY24 and their 5 Year Plan
 - Listened to an update regarding the wastewater townwide expansion by the DPW Director Jim Vincent and a consultant, including the need for several contract revisions and suggested revisions to the town’s State of Limited Capacity.
 - Discussed the proposed agenda for a Housing Workshop meeting scheduled for Monday, December 19, 2023, with a focus on what Articles need to be prepared for the Spring Town Meeting.
 - Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items approved/authorized:
 - Approved 8 appointments as regular or alternate members to various town boards
 - Accepted community housing deed riders on 2 properties
 - Approved 2 police matters/requests
 - Sent a letter of support for 3 Jerome Smith Road
 - Accepted deeds approved for purchase at Special Town Meeting at 6 addresses on Commercial Street
 - Approved a parade permit
 - Proclaimed May 2, 2023, as a special day for a person supporting Foster Care
 - Approved 5-0-0 the appointment of Trevor Pittinger as a regular member of the Visitor Services Board.
 - Approved 5-0-0 the appointment of Christopher Hatley as a regular member of the Board of Health.
 - Approved 5-0-0 the appointment of David Quinn as a regular member of the Zoning Board of Appeals.
 - Approved 5-0-0 the installation of 2 poles in locations requested by Eversource.
 - Approved 5-0-0 a \$1,025,000 budget for the Visitor Service Board for FY24, with detailed budget materials to be provided as part of the town’s formal FY24 budget cycle.
 - Approved 5-0-0 the proposed changes to the town’s State of Limited Capacity and deferred execution of 2 contract revisions for a future meeting.
 - Approved 5-0-0 minutes from the November 14, 2022 (6pm) meeting, as printed.

January 9, 2023

- Administrative:
 - Listened to 5 public statements with 3 of them noting their disapproval of the increased rental certificate fees that had just been approved as part of the Consent Agenda.
 - Interviewed 1 candidate for an alternate role on the Board of Health.
 - Interviewed 3 candidates for an alternate role the Planning Board.
 - Held a public hearing regarding 5 requests for changes to traffic signs/patterns.
 - Some public comments were made on some of the requests.
 - Listened to the Town Manager's report on various administrative matters.
 - Discussed follow-up items from the recent Housing Workshop held on Monday, December 19, 2023, with a focus on possible Articles to include in the Warrant for the Spring Town Meeting.
 - Select Board members made opening and closing comments.
- Action:
 - Consent Agenda items approved/authorized:
 - Appointed or reappointed 24 town residents to various committees.
 - Appointed or reappointed 6 town residents as alternates to various committees.
 - Approved an increase in STR and LTR certificate fee rates to \$750 and \$300 respectively (certificates are valid for 3 years).
 - Approved a contract related to stormwater improvements with a consulting firm for \$178,199.
 - Approved a contract to restore Town Hall auditorium chairs for \$125,000.
 - Approved 4-0-0 the appointment of Michael Dillon as an alternate member of the Board of Health.
 - Approved 3-1-0 (Venden opposed) the appointment of Lukus Estok and Michael Gaucher as alternate members of the Planning Board, rejecting the reappointment of an alternate who is also a developer in town.
 - Approved various modest requests for various traffic signs/patterns and rejected others.
 - Approved 2 motions that directed town staff and legal counsel to submit appropriate documentation to allow for introduction of a state law that would permit the use of a Vail, CO type deed restriction program in Provincetown, if approved at a later date.
 - Approved a motion directing town staff to explore expanded early morning and late-night transportation options/vouchers with PBG and the Chamber for the summer season.
 - Approved the reappointment of Louise Venden to the Year-round Market Rate Rental Housing Trust.
 - Approved 4-0-0 minutes from the November 9, 2022 (5:30pm) meeting, as printed and the December 12, 2022 (6pm) meeting and the December 14, 2022 (6pm) meeting, with changes so noted.